

ENGINEERING ASSOCIATE

Job Summary: Responsible for installing, inspecting, maintaining, and repairing electrical, plumbing, air-conditioning and ventilating equipment and to make sure that they operate efficiently and continuously.

Qualifications:

- Certificate holder from a vocational school
- Should know the principles of safety standards, controls, practices and procedures and tools to be used
- Must possess problem solving of technical problems
- Previous experience as AC Technician

F&B ASSOCIATE (RECEPTIONIST/CASHIER)

Job Summary: Responsible for welcoming and seating guests at the restaurant, according to established food service manuals and rules of etiquette. Provide courteous, efficient and friendly service as prescribed by the restaurant standard operating procedures. Honest and sincere. Good knowledge of food and beverage service.

Qualifications:

- At least 2 years certificate holder (Tourism and Hospitality courses)
- Female
- Knowledge in POS system
- Good communication skills (Englis & Filipino)
- At least 2 years experience in the resort/hotel industry in the same position is an advantage
- Excellent customer service skills

F&B ASSOCIATE (WAITER/BARTENDER)

Job Summary: Responsible for mixing and serving alcoholic and non-alcoholic drinks to bar and restaurant customers. Engaged in providing courteous, efficient and friendly service as prescribed by the club or restaurant service procedures. Must know all basic drinks and cocktail mixing and serving procedures in bartending and beverage service

Qualifications:

- At least 2 years certificate holder (Tourism/Hospitality/Bartending courses)
- Male
- Knowledge in POS system
- Good communication skills (Englis & Filipino)
- At least 2 years experience in the resort/hotel industry in the same position is an advantage
- Excellent customer service skills

FRONT OFFICE ASSOCIATE

Job Summary: responsible for providing a friendly, welcoming and efficient service to all hotel guests, in line with the hotel's vision and values on customer satisfaction. The main purposes of the hotel reception area's staff are to respond courteously to guests' requests, play a part in the general running of the reception desk and help the General Manager to maintain a smooth room booking service.

Qualifications:

- College graduate (Tourism and Hospitality courses)
- Female
- Excellent communication skills (Englis & Filipino)
- At least 2 years experience in the resort/hotel industry in the same position is an advantage
- Excellent customer service skills
- With pleasing personality

BELLMAN

Job Summary: Responsibilities include assisting guests with luggage, meeting and greeting guests upon arrival and departure, provide assistance to front desk staff and to concierge, as well as providing lobby doors coverage.

Qualifications:

- At least 2 years certificate holder (Tourism and Hospitality courses)
- Male
- Excellent communication skills (Englis & Filipino)
- At least 2 years experience in the resort/hotel industry in the same position is an advantage
- Must be able to stand or walk for an extended period of time or for an entire work shift
- Must be able to move, push and pull luggage trolley
- Excellent customer service skills
- With pleasing personality

COOK

Job Summary: Responsible for preparing and cooking of all food stuffs in the Hot and Cold Kitchen in coordination with the Chef De Partie in the concerned outlet.

Qualifications:

- At least 2 years certificate holder (Cookery courses)
- Male or Female
- Extensive knowledge in kitchen operation
- At least 2 years experience in the resort/hotel industry in the same position is an advantage
- Know the basic food & safety procedures & practices